

GRUNDON

Secure Mobile On-Site Shredding and Recycling Services



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Identity theft is the fastest growing crime in the UK. Protect yourself and others, shred everything. For businesses it's no longer just good practice it's THE LAW!

About us

Grundon is a company dedicated to destruction! For highly confidential paper data, Grundon in partnership with Shred Station offers an On-Site service using purpose-built shredding vehicles. These systems are designed to shred in excess of 2000 kilograms of paper per hour and can store up to 8000 kilograms of shredded product.

From vehicles to personnel, we take security seriously. All Shred Station staff are uniformed, Criminal Records Bureau checked, vetted to BS7858 and carry ID badges. Shred Station is a member of NAID, The National Association for Information Destruction.

Once shredded, all paper material is sent to UK paper mills for recycling. For every one tonne of paper we recycle, 24 trees and 24,000 gallons of water are saved.

Why shred On-Site?

Whether your staff shred your confidential material or you allow a contractor to remove your data, transport it to their depot and shred it, security is a major issue! How can you be assured your data is going to be transported safely?

With Grundon all documents are shredded at your premises and are never transported in a whole state.

The shredding process can be witnessed by a member of staff at anytime with a certificate of destruction being issued immediately.

There is no need to remove paper from ring binders, lever arch folders, plastic wallets, staples or paper clips these are easily handled by our machinery.

What is Confidential Data?

Any data containing personal or company information should be disposed of securely. It is your responsibility to dispose of it safely before someone else does.

Over 90% of prosecutions brought under The Data Protection Act in the last 5 years have been successful – so protecting the confidentiality of data during disposal has never been more important.

If data about your employees past and present, customers, suppliers or any other information gets into the wrong hands the impact to you and your business could be catastrophic.

Some documents that should be classed as confidential:

- Personal records
- Accounts / Social security / PAYE / VAT records
- Photocopies / Faxes / Computer print outs
- Sales enquiries
- Invoices
- Contracts
- Papers
- Marketing plans
- Banking information

The list is endless and the risk of prosecution is high – if you don't dispose of this data securely.

Destroyed in 5 easy steps...

For every one tonne of paper we recycle, 24 trees and 24,000 gallons of water are saved.



1 Grundon provides you with locked security bins, bags or consoles. These can be located around your offices or in one central location for your staff to fill. There is no need to remove paper clips or staples - these are easily handled.



2 On a scheduled or on-call basis a Shred Station operative visits to remove the security bin or bag to the parked mobile shredding vehicle.

Comparison Between On-Site Mobile Document Shredding and Off-Site Shredding

ITEM	OFF-SITE SHREDDING	ON-SITE MOBILE DOCUMENT SHREDDING
How long between the documents leaving your office and being shredded?	At least a day, maybe weeks	A few minutes
Can anyone in your office easily witness his or her important documents being shredded?	No	Yes – its just a simple walk to the mobile shredding truck!
How safe is your material until shredded?	Unsafe – Your collection truck will make endless further stops exposing your confidential material	Totally safe – All material is shredded before the truck leaves your site
Who handles your documents before shredding?	Probably anyone and everyone	Only trained and vetted security personnel
When is the certificate of destruction issued?	Maybe weeks	Before our departure
Is it possible for your material to be stockpiled rather than shredded?	Yes – How are you to know?	No – All material is shredded before the truck leaves your site

79% of businesses sampled in a survey failed to make the correct security provisions for their waste.



3 In the secure shredding compartment of our vehicle, the contents of the bin or the whole bag are tipped directly into the shredder.



4 Paper documents, binders, thick files, books, counterfeit consumer products, electronic media are all reduced in moments to unrecognisable confetti, which is compacted into the rear of the vehicle. The shredding process can be observed at anytime.



5 The shredded paper is baled and transported to a UK paper mill for recycling into various household paper based products.

Products

Grundon provides a large range of containers to manage all your confidential and non-confidential waste. If you have any questions regarding the type of container best suited to your business then please give us a call.

A search outside 14 major banks found information on more than 5,000 customers.



120 Litre Bin



75 Litre
Desk Side Bin



140 Litre Bin



60 Litre Cardboard
Bag Holder



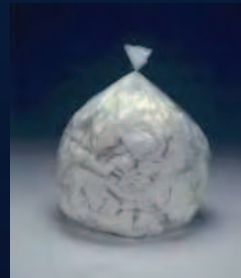
240 Litre Bin



Sack Cabinet



660 Litre Bin



Plastic Bags



Nylon Bags

Slough 01753 686777

Oxford 01491 839212

Leatherhead 01372 386806

Banbury 01295 253611

Reading 01189 712380

Cheltenham 01242 676011

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